



**Animas High School Board of Director Meeting Minutes 11/14/16**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	<b>x</b>	
Jeff King	<b>x</b>	
Gordon Henriksen	<b>x</b>	
Machelle Richburg	<b>x</b>	
Christina Knoell	<b>x</b>	
Linda Fitts-Liberman	<b>x</b>	
Mary Polino	<b>x</b>	
Colleen Dunning	<b>x</b>	

**Staff:** Sean Woytek, Ashley Carruth, Ashley Hein, Libby Cowles, Christine Imming  
**Guests:** Ann Butler, Jane Katz

**II. Preliminaries (6:00-6:03)**

- A. Call to Order
- B. Adoption of the Agenda –

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (6:03-6:05)**

*(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)*

**Consent Items:**

\*Board Meeting Minutes from 10-19-16 prepared by Linda Fitts-Liberman

**IV. Public Participation and Correspondence (6:05-6:10)**

*(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)*

**V. Discussion Items**

**A. Enrollment Policy Proposal- SeanWoytek/Libby Cowles**

- Motion made by Linda Fitts-Liberman that it be it resolved that the Board of Directors approves an amendment to the AHS charter to open enrollment at semester, capping enrollment at 5% of current size per grade, the new enrollment policy will supersede all previous enrollment policies.

- Motion seconded by Mary Polino
- Motion approved unanimously

**B. HOS Update – Sean Woytek**

- Update on Schedule Change Feedback and Metrics, based on feedback from surveys found that schedule change is working well, student feedback was very neutral;
- Homework is about 2 hours per night. This is recommended amount for high school students. Sophomores had most amount of homework, then juniors, and freshman.
- Will survey teachers and students in JAN/FEB to gain additional feedback about schedule change

**C. Follow & Prioritization of Open Items from Board Training – Ann\Board**

- Ann color-coded items we could look at, she prioritizing:
  - Establishing working committees, particularly finance. Christine Knoell has initiated this process by meeting with Sean and Christine Imming
  - Discussion of establishing a FR committee ensued. Decision to wait until we have a good sense of what capitol needs are.
  - Update of strategic plan (last one was 4 years ago)
  - On-boarding of new board members, formalize process
  - Committees: SEC, Facilities, Finance
  - Possible board retreat, perhaps to review "CARVER MODEL"
  - CSI Charter - our contract expires Fall 2017
  - Mary Polino, Chair, SEC; Jeff King, Chair, Facilities; Colleen Dunning, Chair, Governance, Christine Knoell, Chair, Finance - meeting schedule for committees should be every 4-8 weeks
  - Tom is sending out the board modules on CSI website for board members to review.
  - Tom has started an AHS Board Member book.
  - Strategic plan - looking for 2 members to take on reviewing Vision, Mission, ??, Plan a retreat in April/May to review and finalize a draft.
  - Strategic plan will be sent out to board members by Colleen.
  - Ann will meet with Heather Otter to discuss renewing MOU, vision of 2 boards, and possible points of collaboration.

**D. Qtr. Financial Review – Christine**

- PPR is less than we had anticipated, as actual student count is 273 rather than the estimated 280.

**V. Future Dates & Agenda Items**

**A. Future Board Meeting Dates**

Board Meeting Date	Agenda Items	Agenda Sent	Agenda Items Or Handouts to AML
7-Dec-16	· <i>Review possible board retreat to refresh Mission</i>		
11-Jan-17	·	2-Dec-16	30-Nov-16
8-Feb-17	·	6-Jan-17	4-Jan-17
9-Mar-17	·	3-Feb-17	1-Feb-17
13-Apr-17	·	4-Mar-17	2-Mar-17
18-May-17	·	8-Apr-17	6-Apr-17
22-Jun-17	·	13-May-17	11-May-17
		17-Jun-17	15-Jun-17

**VI. Motion to Adjourn – 7:06**