



**Animas High School Board of Director Meeting Agenda Feb 3 2016 5:30pm  
Animas High School – Commons and teleconference ([see below](#) for dial in information)**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	<b>x</b>	
Mark Williamson	<b>x</b>	
Thomas Morrissey	<b>x</b>	
Gordon Henriksen	<b>x</b>	
Machelle Richburg	<b>x</b>	
Linda Fitts-Liberman	<b>x</b>	
Mary Polino	<b>x</b>	
Colleen Dunning	<b>x</b>	

**Guests: Ann Butler, Jesse Hutt, Jeff King - Potential Board Member,**

**Staff: Ashley Carruth, Sean Woytek, Libby Cowles, Christine Imming, Ashley Hein**

**II. Preliminaries (5:30-5:33)**

**A. Call to Order**

**B. Adoption of the Agenda –**

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (5:33-5:35)**

*(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)*

**Consent Items:**

\*Board Meeting Minutes from 1-13-15 prepared by Linda Fitts-Liberman.

**IV. Public Participation and Correspondence (5:35-5:40 )**

*(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)*

**V. Discussion Items (6:30-7:30)**

**A. Panel Interview of Potential Board Member - Full Board**

- Board Interview – Jeff King

- **Motion: For board to elect Jeff Kine to full 3 year term (Feb 2016 to Feb 2019) to the AHS Board Member.**

- **Approved**

**B. Finance Update – Christine – 15 minutes**

- CSI still has not taken the amount we reserved for reduction in PPR

- We anticipate an additional amount of PPR and At-Risk funding in amount of about \$20K
- C. Next Steps with TB – Ann Laffaye
- Christine has been trying to reconcile the loan, it was much more work and more confusing than anticipated, hard to be specific,
  - Most of the money has been utilized for improvements on current buildings
  - 3 moving parts on TB:
    - o Intersection
    - o Lots (parking rights, insurance, should we be carrying the insurance?)
    - o Date for when utilities need to be on site is currently June 2016, should we consider changing this date?
    - o Ann has not received an update from TB about their loan, Ann will conference call with Christie, Mark and Jeff next week
  - Update on 9R, they told us they would contact us when their Open Budget Meetings were done the end of February, if it is a go, we will bring in legal counsel to ensure contracts are in place to insure MMS and AHS are covered
- D. Board Communication – Linda Fitts-Liberman
- Review Approach – Tom recommended putting together an annual report in June/July
  - Linda agreed to write a short update on board meetings and submit to Libby for News from the Nest by 9 am Friday morning
  - Mark encouraged welcoming people to attend board meetings
  - Finalize audience, content, cadence, roles and responsibilities
- E. Fundraising Strategy & Plan – Ashley Hein
- Long term goal is raising money for a facility, plans are being put into place for major gifts
  - Considering planning another fundraising event to address short term needs, potential for grant funding if we partner with other organizations:
    - o Enrollment
    - o Public Perception
    - o \$46K that still needs to be raised to meet 2015-16 fundraising goals
- F. Ideal School Size Preliminary Proposal – Sean Update\Discussion on proposal
- Ideal size is realistically around 310 (292 today) this requires cutting a couple things like the amount of janitorial visits & similar nonessential items
  - If we want more science/math programs we need more space, only place we could gain two classrooms would be by using the commons
  - Ideally we could add computer classes
- G. Enrollment Update – Libby
- To date we've received intent to enroll forms from: 9<sup>th</sup> – 37, 10<sup>th</sup> – 4, 11<sup>th</sup> - 1
- H. HOS Midyear Bonus - Ann Laffaye
- Board felt that Sean has met and exceeded all the goals he set
  - **Motion made for Sean Woytek to receive his mid-year bonus since he has met and exceeded all his goals to date.**
  - **Motion Approved**
- I. Succession Planning & Acquiring New Board Members – Ann/Mary
- A. For succession planning piece, Ann's term as president and on the board end in June, she would stay on if we go into a Bond/Mill Levy, otherwise she would prefer to finish up at the end of her term

- B. We also need a Vice President, that role is similar to Ann’s, doing many of the same types of things Ann does, Tom will send out VP job description to board members
- C. For financial role, please submit names to Ann of people who have a financial background
- D. Mary wants each board member to think about their elevator speech and what they would say to potential board/community members, points should include:
  - o Exciting time to be a part of AHS
  - o Educational model is the future of education
  - o Competencies in execution of model
  - o We need you, you have the ability to make a difference
  - o Highly functioning board
  - o Have moved from start-up to sustainability
  - o Our students need you
  - o Give back to community
- Linda will put this in a blurb and send to Libby

**VI. If needed the Board will enter into Executive Session for the following purposes:  
(requires affirmative vote of two-thirds of the quorum present)**

CRS 24-6-402(a) - purchase, acquisition, lease, transfer, or sale of any real, personal, or other property, and

CRS 24-6-402 (4)(e) - developing strategy for negotiations, instructing negotiators, and possibly determining positions relative to matters that may be subject to negotiations, and if necessary

CRS 24-6-402 (b) - Conferences with an attorney for the purposes of receiving legal advice on the specific legal questions relating to the above: (6:00-6:30)

A. Adjourn Executive Session and Resume Regular Session

B. Motions if Needed to relative to matters discussed in Executive Session - 10 Minutes

**VII. Future Dates & Agenda Items**

**A. Future Board Meeting Dates**

Board Meeting Date	Agenda Items	Agenda Sent	Agenda Items Or Handouts to AML
2-Mar-16	<ul style="list-style-type: none"> <li>• 16/17 Budget Proposal</li> <li>• Twin Buttes Update</li> <li>• Presentation of possible Master Schedule Change - Sean</li> </ul>	26-Feb-16	24-Feb-16
6-Apr-16	<ul style="list-style-type: none"> <li>• Qtr. Financial Review</li> <li>• 16/17 Budget Approval</li> <li>• Ideal School Size Final Proposal (Sean)</li> </ul>	1-Apr-16	30-Mar-16
4-May-16	<ul style="list-style-type: none"> <li>• School Culture Program Review (Ashley/Sean)</li> </ul>	29-Apr-16	27-Apr-16
8-Jun-16	<ul style="list-style-type: none"> <li>•</li> </ul>	3-Jun-16	1-Jun-16

Board Meeting Date	Agenda Items	Agenda Sent	Agenda Items Or Handouts to AML
<i>13-Jul-16</i>	• <i>Qtr. Financial Review</i>	<i>8-Jul-16</i>	<i>6-Jul-16</i>
<i>Aug-16</i>	• <i>Qtr. Financial Review</i>		
<i>Sep-16</i>	•		
<i>Oct-16</i>	• <i>HOS Objectives</i>		
<i>Nov-16</i>	• <i>Qtr. Financial Review</i>		
<i>TBD/Future</i>	• <i>Transfer Policy (Pro/Cons)</i>		
	•		

**VIII. Motion to Adjourn – 7:30**

## **To join the meeting via video or audio**

### **To join via video**

1. Go to <https://gartner.webex.com/gartner/j.php?MTID=m9f92ffea8c9d7b4ce1904930eae4ca44>
2. If requested, enter your name and email address.
3. If a password is required, enter the meeting password: This meeting does not require a password.
4. Click "Join".
5. Follow the instructions that appear on your screen.

### **To join audio only**

Call-in toll-free number: [1-866-3174376](tel:1-866-3174376)

Conference Code: [203 316 3245](tel:203-316-3245)

Show global numbers: [https://urldefense.proofpoint.com/v2/url?u=https-3A\\_www.tcconline.com\\_offSite\\_OffSiteController.jpf-3Fcc-3D2033163245&d=AwlFAw&c=qRq7a-87GiVVW7v8KD1gdQ&r=X8l6z1mnp2xfydZYksCsN2rxGIDnmNdZE2rbmC9Fug&m=paQtxxJv7PRyLTcCNHG7KTgoEn1LAc0v0EopqyP0zuY&s=AoZ2EOdjBUdtHfE\\_LE\\_bPDDHy4ia1FVxpfXBFY638DE&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_www.tcconline.com_offSite_OffSiteController.jpf-3Fcc-3D2033163245&d=AwlFAw&c=qRq7a-87GiVVW7v8KD1gdQ&r=X8l6z1mnp2xfydZYksCsN2rxGIDnmNdZE2rbmC9Fug&m=paQtxxJv7PRyLTcCNHG7KTgoEn1LAc0v0EopqyP0zuY&s=AoZ2EOdjBUdtHfE_LE_bPDDHy4ia1FVxpfXBFY638DE&e=)

**IX.**