



Animas High School Board of Director Meeting Minutes 5/10/17

I. Board Members Present/Absent

Board Member	Present	Absent
Ann Laffaye	X	
Jeff King	X	
Christina Knoell	X	
Linda Fitts-Liberman	X	
Mary Polino		X
Colleen Dunning	X	

Staff: Sean Woytek, Ashley Carruth, Libby Cowles, Christine Imming
Guests: Tom Morrissey, Ryan Marks (CSI)

II. Preliminaries (5:30-5:33)

- Call to Order
- Adoption of the Agenda –

Recommendation: That the Board adopts the agenda as presented (and/or amended).

III. Adoption of Consent Items (5:33-5:35)

(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)

Consent Items:

*Board Meeting Minutes from 3.8.17 prepared by Linda Fitts-Liberman

IV. Public Participation and Correspondence (5:35 - 5:35)

(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)

V. Discussion Items

A. CSI Renewal Process - Ryan Marks, Director of Evaluation & Assessment

- Mark iterated that the new CSI ED recognizes the importance of and values school boards, the contract between AHS & CSI is between the 2 boards. The CSI Fall Regional Meeting will be held in Grand Junction, Mark encouraged AHS board members to attend this meeting. It is a good opportunity to meet with CSI board and communicate what/how AHS is doing.
- AHS contract with CSI ends 6/30/18.
- Kickoff renewal after July 1, AHS has through late October to submit application.
- This is our opportunity to make changes to the charter contract to reflect current academic philosophy and/or codify any academic changes.
- Site visit will occur in November. CSI board will decide at their Dec. board meeting on contract and terms of contract.
- Charter renewal is based on our accreditation rating, AHS is Performance.
- As part of our application we can request to give them a presentation and/or a meeting. These can be helpful if what school is doing is unique and not adequately conveyed on paper, a good way to communicate qualitative aspects of AHS' program.
- Academic, financial and operational/organizational are the quantitative measures used in our renewal application.
- CSI also focuses on performance compared to local schools (DHS, Big Picture)
- Contract negotiation takes about 3 months, we will receive decision in December, immediately following their BOD meeting.
- At renewal AHS will submit our "Waivers to Statute," we still have to meet statutes, present report on how we will meet/not meet statute AND this must be posted on to our website.

B. Financial Update - Christine Imming

- Finance Committee met in May
- Budget is right on track until the end of the year
- \$91,000 from Mill Levy may be paid in June
- Board-restricted savings account is currently \$241,000
- Christine explained that for 2017-18 Budget she estimated a conservative increase in PPR of \$70 (against statewide average of \$240)
- Mill Levy is currently \$333 per student, which will increase each year.
- 2017-18 Budget will include a \$20,000 increase due to salary raises. Everyone is at appropriate step in Salary Schedule except Sean.
- 2017-18 Budget is for 280 students, Ann recommended changing that number to 275 students as we are at 249 registered with 29 ghosts.

- Discussion of best way to bridge possible PPR and operating expenses.

Motion that it be resolved by the Board of Directors of Animas High School State Charter School that Christine Imming will have the ability to access up to 50% of the Board-Restricted Fund to cover short-term operating costs to be paid back within 10 days of withdrawal, board of directors will be notified upon withdrawal and return of funds made by Christina Knoel.

Motion Seconded by Jeff King.

Board approved motion unanimously.

C. HOS Update – Sean Woytek

- Discussion of 2017-18 Calendar.
- Osprey Week will remain the same time of the year.
- 4-day student break in October
- AHS matches up to 9R schedule mostly. Our school days total is 174 vs 175 in 9R.
- Our Spring Calendar varies from 9R’s a little, our PD day is right at the beginning of the semester and we have PD day in May.

Motion that it be resolved by the Board of Directors of Animas High School State Charter School to approve the 2017-18 School Calendar as submitted made by Colleen Dunning.

Motion seconded by Jeff King

Board approved motion unanimously

D. Facilities Update - Jeff King, Sean Woytek, Ann Laffaye

1. Buildings cost \$240,000 per year, this ends up being approximately \$1500 per student less than 9R
 2. Twin Buttes meeting went well, they are signing the parking agreement
 3. Creation of a Parking Agreement is underway with TB. Agreement would will expire Fall 2020. Our attorney is finalizing parking agreement for Twin Buttes signature
 4. We currently see 4 sources to fund facility:
 1. Bond
 2. Grants
 3. Fundraising
 4. Loan
- We will begin looking at building plans over the next 18 months. If bond is sought and passes we hope to be ready to break ground on our new home.
 - Needs Analysis will help us when determining how/when we build.

E. Board Newsletter – Entire Board

- There will be a combined board/administration newsletter, “Osprey Quarterly Review,” which is a leadership communication detailing strategic and long-term goals and achievements, highlights, goals, benchmarks -- what we’ve done, what we’re doing next.
- First issue will be August 2017, topics to include:
 - Parent Survey
 - Strategic Plan Update
 - Welcome Back

VI. Future Dates & Agenda Items

- Future Board Meeting Dates

Board Meeting Date	Agenda Items	Agenda Sent	Agenda Items Or Handouts to AML
7-Jun-17	<ul style="list-style-type: none"> • Parent Survey Results • Parent Elected Slot Motion • HOS 360 Results • 9th grade to present facilities plan • Review of HOS Salary Schedule • Finalize HOS Annual Contract • Approval of 17/18 Budget • Jeff to provide summary of 9th grade Facilities Project (Jeff, Linda & Stephen) 	1-Jun-17	1-Jun-17
12-Jul-17	<ul style="list-style-type: none"> • Strategic Plan – 3 key items (Potentially extended Board Meeting) 	7-Jul-17	6-Jul-17
9-Aug-17	<ul style="list-style-type: none"> • 	4-Aug-17	3-Aug-17
13-Sept-17	<ul style="list-style-type: none"> • Review of CSI Renewal Application – including wavers to statutes with replacement plans • Determine if we want to do optional items for CSI Renewal 	8-Sept-17	7-Sept-17
11-Oct-17	<ul style="list-style-type: none"> • Board Self-Assessment • Review of CSI CAR Report • Make decision on BEST Grant Application – Letter of Intent 	6-Oct-17	5-Oct-17
8-Nov-17	<ul style="list-style-type: none"> • 	3-Nov-17	2-Nov-17
13-Dec-17	<ul style="list-style-type: none"> • CSI Renewal decision (depends on CSI dates) 	8-Dec-17	7-Dec-17
Future Items (TBD)	<ul style="list-style-type: none"> • Review of final CSI Renewal application (June/July) • 9R Plan to share Mill Levy \$\$ (tbd) • Executive Agreement between AHS & Twin Buttes 		

	<ul style="list-style-type: none">• Board Manual• New Board Member Orientation• Future Fundraising Plans		
--	--	--	--

Motion to Adjourn - 7:00