



**Animas High School Board of Director Meeting Minutes 10.11.17**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	x	
Jeff King	x	
Christina Knoell		x
Linda Fitts-Liberman	x	
Mary Polino	x	
Colleen Dunning		x

**Staff: Sean Woytek, Libby Cowles, Ashley Hein**

**Guests: Jason Caplin, Tom Morrissey**

**II. Preliminaries (5:30-5:33)**

- Call to Order
- Adoption of the Agenda –

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (5:33-5:35)**

*(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)*

**Consent Items:**

\*Board Meeting Minutes from 9.27.17 prepared by Linda Fitts-Liberman

**IV. Public Participation and Correspondence**

**V. Discussion Items**

*A. Fund Raising Review and Update – Ashley Hein (AH)*

- Decision was made last year that AH would not give monthly reports at AHS BOD meetings, general agreement that it would be better to keep the board updated more regularly so AH will begin attending BOD's monthly meetings

- Update on 3-pronged Fundraising plan for the Fall
  1. Fall Friendraiser
    - Will include Silent Auction, items are requested from AHS board members
    - Approximately \$9,500 in expenses to date, sponsorships cover that
  2. Annual Appeal
  3. Colorado Gives Day

*B. Review of CSI CAR Report – Sean*

- CDE sends out preliminary report so that schools have time to review and ask for changes, CSI looks at top 20 schools and figures out where the top 20% are and those are Distinction Schools (Our score of 75.8 is an improvement, we don't know our performance level)
- We were “approaching” in PSAT 10th grade math, the new math program will address this
- One thing that may be an issue at some point is the fact that so many of our students are doing gap years and not matriculating to college, Ann suggested tracking this closely so we can explain what our students are doing in leau of attending college
- Sean will send BOD the academic narrative to review before he submits it to CSI

*C. Sean Objectives – Board (written report was presented and discussed)*

- Ideal Size - right sizing
- Finance - no-surprise budget
- Facilities - 2 separate deliverables
  1. The deliverables for the FSWB loan, which is due June 2018
  2. Long-term facilities map including deliverables with timeline

**Ann Laffaye made a motion that the AHS BODs approve Sean Woytek’s 2017-18 Objectives as presented.**

**Jeff King seconded the motion, which was approved unanimously.**

**Motion was made by Jeff King that the Animas High School Board enter into Executive Session at 7:37 pm for the purpose of discussing**

CRS 24-6-402(a) - purchase, acquisition, lease, transfer, or sale of any real, personal, or other property, and

CRS 24-6-402 (4)(e) - developing strategy for negotiations, instructing negotiators, and possibly determining positions relative to matters that may be subject to negotiations, and if necessary

CRS 24-6-402 (b) - Conferences with an attorney for the purposes of receiving legal advice on the specific legal questions relating to the above: (6:00-6:30)

Libby and Sean were invited to join Executive Session

**Motion was seconded by Mary Polino and approved unanimously. Executive Session entered at 7:37 pm**

**Motion made by Linda Fltts-Liberman to adjourn Executive Session and resume Regular Session at 8:13 pm**

**Motion seconded by Mary Polino and approved unanimously.**

#### *D. Strategic Planning Updates*

- Academics – Linda
  1. Action items are to populate template, share it with Jessica, Shane and Sean;
  2. Meet with Tom for assistance in completion, fine-tuning
  3. Share with Tom and/or Colleen by 10/27.
- Culture – Mary -
  1. They are on track, all items are in motion and coming together, will give report in November
- Facilities – Jeff

#### *E. New Committee - Marketing and Communications - Linda*

- Committee will begin immediately, pilot for 6 months, Mary Polino will be board contact working closely with Linda to recruit committee members, create marketing/communications timeline and plan.

#### *F. Board Self-Assessment – All*

- Skill sets of board members are broad and we have good coverage in most areas except law, real estate and facilities. Sean will check with CSI to make sure the BOD skills assessment matrix is what they need.

#### *G. Board Communication – All*

- This will be rolled into the Marketing Communications Committee

#### *H. Make decision on BEST Grant Application – Letter of Intent – All*

- Postpone until next year.

*I. Updated Board Schedule for remainder 17-18 –5 minutes – All*

- Board meeting schedule was approved by the board, will be submitted to Dusty for publication and amended as needed.

**Mary Polino made a motion that the AHS Board of Directors seek renewal of our charter from the Charter School Institute Board of Directors.**

**Ann Laffaye seconded the motion, motion was approved unanimously.**

**VI. Future Dates & Agenda Items**

- Future Board Meeting Dates

<b>Board Meeting Date</b>	<b>Agenda Items</b>	<b>Agenda Sent (Friday)</b>	<b>Agenda Items Or Handouts to AML (Thursday)</b>
<b>11-Oct-17</b>	<ul style="list-style-type: none"> <li>• <i>Board Self-Assessment</i></li> <li>• <i>Review of CSI CAR Report (CSI will be here for meeting)</i></li> <li>• <i>Testing Approval</i></li> <li>• <i>Make decision on BEST Grant Application – Letter of Intent</i></li> <li>• <i>Marketing Committee Presentation</i></li> </ul>	<b>6-Oct-17</b>	<b>5-Oct-17</b>
<b>8-Nov-17</b>	• <i>Enrollment Strategy Session</i>	<b>3-Nov-17</b>	<b>2-Nov-17</b>
<b>13-Dec-17</b>	• <i>CSI Renewal decision (depends on CSI dates)</i>	<b>8-Dec-17</b>	<b>7-Dec-17</b>
<b>Future Items (TBD)</b>	<ul style="list-style-type: none"> <li>• <i>Review of final CSI Renewal application (June/July)</i></li> <li>• <i>9R Plan to share Mill Levy \$\$ (tbd)</i></li> </ul>		

**Future Agenda Items:** Executive Agreement between AHS & Twin Buttes, Board Manual, New Board Member Orientation, Future Fundraising Plans, Strategic Plan, Board Self-Assessment (October)

**Motion to Adjourn at 8:38 pm**