



**Animas High School Board of Director Meeting Minutes 5/4/2016**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	<b>x</b>	
Jeff King	<b>x</b>	
Mark Williamson		<b>x</b>
Thomas Morrissey	<b>x</b>	
Gordon Henriksen	<b>x</b>	
Machelle Richburg	<b>x</b>	
Linda Fitts-Liberman		<b>x</b>
Mary Polino	<b>x</b>	
Colleen Dunning	<b>x</b>	

**Guests:** Jesse Hutt, Jason Caplin, Ann Butler

**Staff:** Ashley Carruth, Sean Woytek, Libby Cowles, Christine Imming

**II. Preliminaries (5:30-5:33)**

**A.** Call to Order

**B.** Adoption of the Agenda –

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (5:33-5:35)**

*(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)*

**Consent Items:**

\*Board Meeting Minutes from 4-13-16 prepared by Linda Fitts-Liberman.

**IV. Public Participation and Correspondence (5:35-5:40 )**

*(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)*

**V. Discussion Items**

**A.** Enrollment Update – Libby

- Significant effort this season, last info session and last shadow session this week.
- Target is 300. A total of 167 current students registered, 74 new registered. 41 ghosts. Maximum right now of 282 including ghosts.
- Christine will revise the budget at a later time if necessary.
- There is currently about 30K in wiggle room in the budget.
- There is a possibility that PPR and Capital Construction will go up by 1.2%. Should know by July/August.
- Not as many ghosts this year as in past years. Call made to 9R regarding dual enrollees.

**B. School Culture Program Review – Ashley C & Sean**

- Parent satisfaction is mixed bag. Satisfaction stayed the same or went up for each grade. Rate of return was low. “Would recommend AHS” went up.
- Faculty survey showed improvement for work load. Checking in with staff a priority for next year.
- Student satisfaction surveys to be sent out this month.
- Dissolved Ashley’s culture position. Culture has improved across the board since Sean started.
- Discussion of job duties of the cultural position.
- Ashley will serve as an advisor for the advisory program. Jess will take over those duties.
- Senior Sunrise, Jr. and Sr. retreats. Ashley put together the frame work and these should be autopilot next year.
- Culture is built through classroom and student teacher relationships. New schedule should foster this.
- Leadership and vision promotes culture as does the staff culture.
- Jr. class seems disconnected compared to in the past. Student feedback is positive overall.

**C. Fund Raising Update – Ashley H – 10 Minutes**

- On target to meet our goal by the end of the year.
- Event on 6/3 is a no go due to exhibition etc.
- Focus is shifted to the all school exhibition.

**D. Board Officer Positions: All – 10 Minutes**

- Discussion regarding expiring positions.
- Mark Williamson has agreed to move to the Animas Building corporate board. Jeff King is taking over the Facilities Chair.
- Machelles term is up in June. The search continues to find a new board member with real estate finance, facilities finance experience.
- Tom is term limited and will be stepping down in July, Colleen Dunning will transition to Governance Chair.

- Anne Laffaye’s term is up this month, however she is willing to commit to one additional year as Board President.
- Gordon Henriksen and Mary Polino are working together on SEC and will be transitioning the Chair position to Mary.
- Machelle has agreed to stay on the board until July.
- In searching for a new Finance Chair, the board discussed conflicts of interest for potential candidates. If the candidate works for a bank it is not a conflict of interest.
- What is a conflict of interest? If a person is getting money from the school or is directly involved with our loans or contracting, it can be a conflict of interest.
- Ann suggests we only replace the Finance board position. We already have members in place to take over SEC and Governance and Facilities.
- Tom is willing to sit on the governance committee.

Name	Role	Term Expires
Ann Laffaye	President	May-2018
Mark Williamson	Facilities Co-Chair	May-2016
Machelle Richburg	Treasurer	Jun-2016
Thomas Morrissey	Governance Co-Chair	Jul-2016
Gordon Henriksen	SEC Chair	Mar-2017
Linda Fitts-Liberman	Secretary	Aug-2018
Mary Polino	Relationship Expert	Sep-2018
Colleen Dunning,	Governance Co-Chair	Dec-2018
Jeff King	Facilities Co-Chair	Feb-2019

VI.

Motion

to enter into Executive Session at 6:05 pm to discuss

CRS 24-6-402(a) - purchase, acquisition, lease, transfer, or sale of any real, personal, or other property, and

CRS 24-6-402 (4)(e) - developing strategy for negotiations, instructing negotiators, and possibly determining positions relative to matters that may be subject to negotiations, and if necessary

CRS 24-6-402 (b) - Conferences with an attorney for the purposes of receiving legal advice on the specific legal questions relating to the above:

Motion was seconded

Motion approved

**VII. Future Dates & Agenda Items**

**A. Future Board Meeting Dates**

Board Meeting Date	Agenda Items	Agenda Sent	Agenda Items Or Handouts to AML
<i>1-Jun-16</i>	•	<i>27-May-16</i>	<i>25-May-16</i>
<i>13-Jul-16</i>	• <i>Qtr. Financial Review</i>	<i>8-Jul-16</i>	<i>6-Jul-16</i>
<i>Aug-16</i>	• <i>Qtr. Financial Review</i>		
<i>Sep-16</i>	• <i>Update on Schedule Change Metrics</i>		
<i>Oct-16</i>	• <i>HOS Objectives</i>		
<i>Nov-16</i>	• <i>Status update on Schedule Change Metrics</i> • <i>Qtr. Financial Review</i>		
<i>TBD/Future</i>	• <i>Transfer Policy (Pro/Cons)</i>		

**VIII. Meeting Adjourned – 7:30**