

SEC Meeting 1/12/16

Present: Sean Woytek, Ted Compton, Holly Shure, Kyle Edmondson, Gordon Henriksen, Libby Cowles, Jess Adams, Mary Polino

SEC Membership Shifts

- Ted Compton is transitioning out and Moira Montrose Compton is interested in taking his position on SEC
- we are attentive to having representation from parent, faculty, staff, board and community groups on SEC
- Gordon serves as Board chair for SEC
- Gordon will add item to tomorrow's Board Meeting agenda to get approval for SEC bylaws

Annual Surveys (Parent, Student, Faculty, Staff, Alumni)

- we administer surveys to multiple groups within our community annually to assess what's working well and what we need to prioritize moving forward
- the Board also administers a 360 survey annually that asks for input from the community as a way of gathering feedback to evaluate Head of School
- this year we also administered [YouthTruth Survey](#) to our students, since this affords the opportunity to compare our data with other schools' data--we should get this data back within the next month
- we also have families who leave AHS complete Exit Surveys on a rolling basis and look at that data to understand range of issues that have led them to switch schools
- MMS SAC has presented data from their surveys to their board--when they saw trends in comments they shared this
- **Timing?**
 - Parent: January--next week
 - Faculty/Staff: at 1/25 PD Day
 - Student: April (right after spring break)
 - Alumni: May
- **Who administers them?**
 - Sean and Libby will be lead in administering all surveys
- **Who sees data?**
 - Sean and Libby see raw data--this is kept private as there may be comments that, while anonymous, include private/personnel issues
 - SEC members will help analyze and
 - summaries go to Board and become public
- Can't we switch from Survey Monkey to Google Forms for all surveys? currently Parent and Student Surveys are through Survey Monkey. We want to keep the Board's Survey Monkey account because that's what we use for 360 HOS review.

Next Meeting: summer school and remediation

Future Meetings:

2/1--summer school and remediation

2/22--ACT/SAT prep

3/14--authentic assessment--current approaches to assessing student growth and learning in ways other than standardized tests--how do we know what we're doing is working?

4/4--transcripts (GPA calculation, inclusion of test scores on transcripts)

4/25--shifts in math program

5/16

6/6