



**Animas High School Board of Directors Meeting 02/13/2018**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	<b>x</b>	
Jeff King	<b>x</b>	
Colleen Dunning	<b>x</b>	
Linda Fitts-Liberman		<b>x</b>
Mary Polino	<b>x</b>	

**Staff: Sean Woytek, Ashley Hein, Curt Pattinson (Teacher Rep), Christine Imming, Libby Cowles**

**Guests: Jasper Welch**

**II. Preliminaries (5:30-5:33)**

- Call to Order
- Adoption of the Agenda –

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (5:33-5:35)**

(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)

**Consent Items:**

\*Board Meeting Minutes from 1/17/2018 prepared by Linda Fitts-Liberman

**IV. Public Participation and Correspondence (5:35 - 5:35)**

(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)

## V. Discussion Items (5:35 – 7:35)

1. Capital Campaign – Ashley and Guest-Jasper Welch
  - Jasper Welch who has consulted with several boards on capital campaigns shared some of his experiences and thought processes to achieving the goals that the campaign requires
  - AHS should adopt a skillful discussion framework which centers on what to do now, what to do next and what to do then
  - AHS must develop friends first before funds
  - Jasper shared key metrics to consider as goals are established which include raising 35%-50% of the goal quietly and include “challenge grants”
  - Recommends contracting the fund management and fund raising components of the campaign which could be 7-10% of the total campaign
  - Recommends an request for qualification process (RFQ)
2. Scot and Sage Davis Presentation
  - Sage Davis(9<sup>th</sup> grade) and her father Scot shared a presentation on their annual trip to a small village in Swaziland in Africa where they teach classes in rocket building
  - AHS donated retired laptops last year and they are continuing to seek support as they reach out to this remote part of Africa with science education.
  - Next November, the party will include additional students and Sage was hopeful that additional supplies could be found to assist in the peer to peer teaching done
  - The school that they go to is made up of 250 students with increasing numbers participating in their program each year
3. Budgeting Principals – Christine/All
  - Christine shared some of the challenges faced each year and the difficulties that they pose during budget creation
  - Budgeting principals will be finalized next month
4. Cash Flow-Christine
  - Cash flow and budget are impacted by not only number of students but also mix of students (specifically, number of students that qualify for free and reduced lunches, reduced or no cost for Osprey Week, etc)
  - Discussion was ways in which the exposure could be reduced by reaching out to existing vendors with proposal for next year’s lunch program
  - Discussion also centered on Osprey week and whether those in reduced cost category would be limited by the overall cost of the specific program. This will be taken up again in the fall
5. Enrollment Policy Request

- A request for an exception to the enrollment policy was brought to the BOD.
  - A discussion ensued around the time that the current policy had been in place and if any other potential exemptions had been identified
  - It was determined that the existing policy was sufficient as it stood but that a periodic evaluation would be pursued to confirm that the policy would remain so
  - Ann will follow up with the petitioner for the change to share the board's decision
6. Board Right Sizing & Recruitment – All

- Five members seems like a good number of members on the board
- John Beekman will be invited to an upcoming meeting as a potential board member.
- Board members to continue to pollinate the spreadsheet on Google Docs with possible recruits
- Jeff will follow up with a potential candidate

*Based on December discussion and recommendation from Sean Woytek to formalize policies and align with CSI requirements: Mary Polino made a motion that the Animas High School Board of Directors adopt the following: **Be it resolved by the Board of Directors of Animas High School State Charter School that the Animas High School Graduation policy be changed so that:***

- **Student will not walk if they have not met all graduation requirements by the Monday before graduation**

**Student will not be classified as a graduate if they have not met the graduation requirements by the start of school the next year**

*Colleen Dunning seconded the motion*

*Motion approved unanimously.*

7. Executive Session – All

*Ann Laffaye made a motion to enter executive session*

*Mary Polino seconded the motion which passed unanimously*

*Motion to enter into Executive Session at 7:25 pm to discuss*

*CRS 24-6-402(a) - purchase, acquisition, lease, transfer, or sale of any real, personal, or other property, and*

*CRS 24-6-402 (4)(e) - developing strategy for negotiations, instructing negotiators, and possibly determining positions relative to matters that may be subject to negotiations, and if necessary*

CRS 24-6-402 (b) - Conferences with an attorney for the purposes of receiving legal advice on the specific legal questions relating to the above:

Future Board Meeting Topics– 15 Minutes - All

**I. Future Dates & Agenda Items**  
**A. Future Board Meeting Dates**

Board Meeting Date	Agenda Items	Agenda Sent (Friday)	Agenda Items Or Handouts to AML (Thursday)
14-Mar-18	<ul style="list-style-type: none"> <li>• Cash Flow Monthly Update - Christine</li> </ul>	9-Mar-18	7-Mar-18
18-Apr-18	<ul style="list-style-type: none"> <li>• Future Board President Role (AML terms ends in June)</li> <li>• Capital Campaign – Guest/Ashley</li> <li>• Cash Flow Monthly Update – Christine</li> <li>• Update on Academics (Linda &amp; Ashley) – Update Leigh Bright</li> </ul>	13-Apr-18	11-Apr-18
16-May-18	<ul style="list-style-type: none"> <li>• Facilities Framework Final - Sean</li> <li>• Cash Flow Monthly Update - Christine</li> </ul>	11-May-18	9-May-18

20-Jun-18	<ul style="list-style-type: none"> <li>● <i>Review of final CSI Renewal application</i></li> <li>● <i>Cash Flow Monthly Update - Christine</i></li> </ul>	15-Jun-18	13-Jun-18
25-Jul-18		20-Jul-18	18-Jul-18
<i>Future Items (TBD)</i>	<ul style="list-style-type: none"> <li>● <i>9R Plan to share Mill Levy \$\$ (tbd)</i></li> <li>● <i>Board Recruitment (skills gap)</i></li> </ul>		

**Motion to Adjourn – 7:55pm**