



**Animas High School Board of Directors Meeting 3/14/2018**

**I. Board Members Present/Absent**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Ann Laffaye	<b>x</b>	
Jeff King	<b>x</b>	
Colleen Dunning	<b>x</b>	
Linda Fitts-Liberman	<b>x</b>	
Mary Polino		<b>x</b>

**Staff: Sean Woytek, Christine Imming, Libby Cowles, Curt Pattinson (Teacher Rep)**

**Guests: Jason Caplin, Tom Morrissey, Leigh Bright, Scott Atchison**

**II. Preliminaries (5:30-5:33)**

- Call to Order
- Adoption of the Agenda –

**Recommendation:** That the Board adopts the agenda as presented (and/or amended).

**III. Adoption of Consent Items (5:33-5:35)**

(Consent items are placed in the consent portion of the agenda. If Board members have any questions concerning these items, they should be directed to the President of the Board or Head of School prior to the board meeting. If discussion is required on any one of the items, it may be removed from the consent agenda.)

**Consent Items:**

\*Board Meeting Minutes from 2/13/18 prepared by Jeff King

**IV. Public Participation and Correspondence (5:35 - 5:35 )**

(This time is set aside for correspondence, comments, and questions from the public. There is a 3 minute time limit per person.)

**V. Discussion Items (5:35 – 7:35)**

**I. Discussion Items (5:40 – 7:35)**

A. Cash Flow Monthly Update – Christine

- *We've depleted our cash reserves over the last 2 years, Christine's goal is to fully replenish these funds*
- *Ashley is working on a student-led fundraising event to coincide with Osprey Olympics, we have received approximately \$1000 in donations since December*
- *Staffing will change next year as we are not filling Allie's position*
- *PPR is almost covering expenses, but there is a timing gap, which necessitates a request for additional funds, Christine requested that Board approve additional funds to cover expenses*

Motion made by Linda Fitts-Liberman to release Board Restricted funds in the amount of \$100,000 to cover operating expenses in response to cash flow. All or a portion of the funds will be transferred back to the Board Restricted bank account by June 30, 2018.

Motion seconded by Colleen Dunning

Motion approved unanimously

**B. Finalize Budgeting Principals – Christine**

1. Balanced budget to begin the year
2. Conservative student count based on projections-not what is reported to CSI
  - a. 250 students=\$ 22,000 deficit
  - b. 253 students \$517 deficit
  - c. 254 students \$6,964 surplus
3. Historical averages of PPR-conservative PPR estimate at 2%
  - a. 13/14-14/15-5.56%
  - b. 14/15-15/16-3.41%
  - c. 15/16-16/17-2.67%
  - d. 16/17-17/18-3.26%
4. Make staffing decisions in February/March in anticipation of projected student count

**C. Update on Free Lunch Funding – Christine**

- *Zia is donating lunches per week to support AHS Free/Reduced Lunch Program*

**D. Update on Board Member Recruitment\Succession Planning – All**

- *Ann's last board meeting is May*
- *Jeff will be new board president*
- *Still have to look at recruiting 1-2 new board members*
- *John Beekman will join board in May/June time frame*

**E. Update on Enrollment– Sean**

- 69 9th graders (73 End of March 2017, 67 March 2016)
- 12 10th graders (4 March 2017, 12 March 2016) plus 63 current 9th graders puts us at 72 10th graders
- 5 waitlisted 11th graders (7 March 2017, 0 March 2016) plus our current 79 10th graders
- 60 current 11th graders plus 7 returning foreign exchange students.
- We average roughly 75% of our total intent to enroll by this time of year. Our average conversion rate from intent to enroll to registered students is 83%.
  - With these figures that puts us at 85 intent to enroll 9th graders and 70 enrolled 9th graders

- Attrition rate for 9-10 has been 8% = 60 10th graders next year
- Attrition rate for 10-11 has been 13% = 69 students plus 4 students (83% of intent to enroll) equates to 73 students
- Attrition rate for 11-12 has been 14% = 58 students
- Overall enrollment projection for next year is 261. Christine has written a budget for 250 students.
- 212 students currently registered for next year
  - March 2017 = 95 total registered students
  - March 2016 = 0 total registered students
  - Current breakdown:
    - 9th - 29
    - 10th - 55
    - 11th - 70
    - 12th - 57
- *Our data is much better the last 2 years*

F. Motion on Past Meeting Notes – Colleen Dunning

Motion made by Colleen Dunning to amend the minutes from December 13th 2017 and March 8th 2017 in order to reflect accurate attendance at both meetings. On December 13th 2017 Mary Polino was present on March 8th 2017 Colleen Dunning was present.

Jeff King seconded motion  
 Motion passed unanimously

G. Other Items - Linda Fitts-Liberman

- *SEC will research what other schools in Colorado are doing re: arming teachers. Reviewing policies that do and do not allow weapons on campus, rationale for each.*
- *SEC will contact CSI to find out if they have policy/recommendations on arming teachers/weapons on campus*
- *SEC will give update on safety discussions at April meeting*

II. Motion by Ann Laffaye to enter into Executive Session at 6:41 pm to discuss:

*CRS 24-6-402 (4)(e) - developing strategy for negotiations, instructing negotiators, and possibly determining positions relative to matters that may be subject to negotiations, and if necessary*

Motion was seconded Jeff King  
 Motion approved unanimously

Motion by Linda Fitts-Liberman made to depart executive session at 7:31 pm  
 Motion seconded by Colleen dunning  
 Motion approved unanimously

**III. Future Dates & Agenda Items**

**A. Future Board Meeting Dates**

Board	Agenda Items	Agenda Sent	Agenda Items Or
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Meeting Date		(Friday)	Handouts to AML (Thursday)
18-Apr-18	<ul style="list-style-type: none"> <li>• <i>Future Board President Role (AML terms ends in June)</i></li> <li>• <i>Capital Campaign – Guest/Ashley</i></li> <li>• <i>Cash Flow Monthly Update – Christine</i></li> <li>• <i>Determine level of support for Swaziland Program (PCs, supplies, etc.)</i></li> <li>• <i>Update on academics - Sean/Linda</i></li> </ul>	13-Apr-18	11-Apr-18
16-May-18	<ul style="list-style-type: none"> <li>• <i>Facilities Framework Final - Sean</i></li> <li>• <i>Cash Flow Monthly Update - Christine</i></li> </ul>	11-May-18	9-May-18
20-Jun-18	<ul style="list-style-type: none"> <li>• <i>Review of final CSI Renewal application</i></li> <li>• <i>Cash Flow Monthly Update - Christine</i></li> </ul>	15-Jun-18	13-Jun-18
25-Jul-18		20-Jul-18	18-Jul-18
Future Items (TBD)	<ul style="list-style-type: none"> <li>• <i>9R Plan to share Mill Levy \$\$ (tbd)</i></li> <li>• <i>Board Recruitment (skills gap)</i></li> <li>• <i>Osprey on-going funding for free and reduced (~40 students)</i></li> </ul>		

**Motion to Adjourn – 7:32 pm**